

First Presbyterian Church of Berkeley
TEMPORARY NON-EXEMPT POSITION DESCRIPTION
Children's & Family Ministries VBS Aftercare Caregiver
4.5 Hours per Day, July 25-29, 2022
Deadline to Apply: July 1, 2022. Position open until filled.

Paid caregivers in CFM care for and nurture children in the FPCB VBS Summer Kids' Camp aftercare program for children in preschool through 4th grade. Caregivers implement established curriculum and interesting, safe and age-appropriate play activities using the toys and materials in the rooms. Caregivers are expected to supervise and interact with the children and keep them safe. Caregivers work together to provide a loving, safe environment; nurture children's spiritual growth; and welcome families to our ministry. People in this paid position will possess organizational, time-management and problem-solving skills, love for children, as well as a positive attitude.

Primary Responsibilities:

- Provide safe, caring supervision for children in after care programming during VBS week
- Greet children and families
- Maintain materials as needed

Desired Skill Set:

- Faith in Jesus Christ
- Service orientation with a passion for children and families
- Resourcefulness and ability to problem-solve
- Excellent communication skills with an ability to interact well with children and adults
- Ability to be a self-directed worker and a team player
- Previous experience working with children in a Christian Education setting

Qualifications:

- Final job offer contingent on applicant passing a criminal background check

Schedule:

- 1-5:30 pm July 25-29, 2022

Reports to: Director of Children's and Family Ministry

Please Note: An offer of employment is contingent upon a cleared background check.

How to apply: Email cover letter and resume to Executive and HR Coordinator Sharon Gowdy and an application form will be sent to you.