



First Presbyterian Church of Berkeley

Application for Employment

About You

Name: _____ Date: _____

Address: _____

Phone: _____ E-Mail: _____

Are you 18 years or older? Yes No.

If under 18 years old, can you provide a work permit? Yes No

Position Desired

Position: _____ Date you can start: _____

Salary: _____ Are you employed now? Yes No

May we talk to your current employer? Yes No

Have you applied here before? Yes No If yes, for what position? _____

Are you related to an employee? Yes No If yes, to whom? _____

Education	Name and Location	Dates Attended	Degree	Major
High School				
College				
Graduate				

Employment History

Dates	Name and Employer's Address	Salary	Position	Reason for Leaving

References

Name	Address	Phone	Years Known
1			
2			
3			

Are you a U.S. citizen or authorized to work in the United States? Yes No

Can you verify your identity and eligibility to work in the United States? Yes No

Signature

To the best of my knowledge, the facts in this application are true and complete. If hired, untrue statements in this application may be grounds for dismissal.

I authorize the investigation of all statements in this application. The church may contact all references, employers, public agencies, and educational institutions to verify the accuracy of all information provided by me in this application, my resume, or job interviews. As allowed by law, references may give information concerning my previous employment and any pertinent information. I release all parties from all liability for any damage that may result from furnishing this information to you.

I agree that if hired that there will be no contract between me and the church. I will be an at-will employee as allowed by my state. My employment may be terminated at any time.

I understand that the church does not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting an applicant as prohibited by applicable law.

First Presbyterian Church of Berkeley encourages individuals from traditionally underrepresented communities to apply. According to the value of unity in diversity found in our faith tradition, we are committed to providing equal employment opportunities to all job applicants and do not discriminate on the basis of race, ethnicity, color, national origin, gender, age, marital status, sexual orientation, gender identity or expression, disability, military or veteran status, or any other characteristic protected by federal, state and local laws.

I certify that I understand and accept the terms in this application.

Signature: _____ Date: _____